



## Notification Form to Deactivate HSA PIN

This Notification Form is to be submitted to the Health Sciences Authority (HSA) when the HSA PIN issued is not required by the person previously authorized to access HSA's e-Services in PRISM/MEDICS.

Please note the instructions below:

1. This Form will take approximately 5 minutes to complete.
2. The following information will be needed:
  - Company CRIS Account Number
  - Name and Passport No. of the person(s) holding HSA PIN(s) to be deactivated
3. The following supporting documents are required to be attached:
  - A copy of your NRIC or relevant Work Pass with FIN (for foreign nationals working in Singapore)
  - A copy of your company's ACRA Business Profile dated less than 3 months

Please submit the completed Form and the supporting documents via email to [HSA\\_CRIS@hsa.gov.sg](mailto:HSA_CRIS@hsa.gov.sg).

We will inform you of the deactivation of the HSA PIN(s) by email within 4 working days.

For further clarification, please email your enquiry to [HSA\\_CRIS@hsa.gov.sg](mailto:HSA_CRIS@hsa.gov.sg)

I, \_\_\_\_\_ ( Name of Applicant), \_\_\_\_\_ (NRIC/ FIN),  
being a Business Owner, Partner, Director, or Corporate Secretary of \_\_\_\_\_  
(name of company/business entity), notify HSA that the person(s) whose name(s) and passport details provided  
below no longer require HSA PIN(s).

Please deactivate the HSA PIN(s) issued under my Company CRIS Account stated below.

**CRIS Account Number:**

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**Particulars of HSA PIN(s) to be deactivated:**

Name		Passport No.	
Name		Passport No.	

I confirm that the information provided in this form is true and accurate.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date of Declaration