

Application to Cancel an Approval for Import of Therapeutic Products (On Consignment Basis)

Information to note

1. The online Application Form to Cancel an Approval for Import of Therapeutic Products (On Consignment Basis) may take about 5 – 10 minutes to complete.
2. The time taken varies depending on the number and size of attachments, applicant PC and network configurations, the Internet performance, etc. The recommended PC and network configurations can be found [here](#). Please note that the time stated above excludes time taken for preparatory work in relation to filing the online form (e.g. scanning documents for file attachments).
3. User registration with [HSA CRIS](#) is required for a company who is intending to submit an application with HSA for the first time.
4. Users will require either a [CorpPass](#) or a [HSA Pin](#) to login the system for authentication and authorization.

Common Icons and Navigation Links

The following are the common icons and links in all sections:

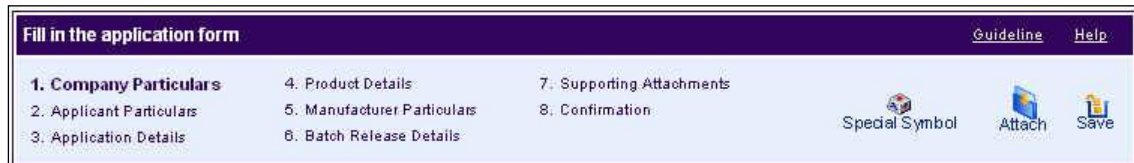
- Attach icon. This will allow user to go to the **Supporting Attachments** page to attach relevant documents.



- Save icon. This will allow the user to save the form information at any desired point of time.



- Application form links. This will allow the user to toggle to different sections of the application form.



The screenshot shows a navigation bar for the application form. It has a dark purple header with the text 'Fill in the application form' on the left and 'Guideline' and 'Help' on the right. Below the header, there are eight numbered sections: 1. Company Particulars, 2. Applicant Particulars, 3. Application Details, 4. Product Details, 5. Manufacturer Particulars, 6. Batch Release Details, 7. Supporting Attachments, and 8. Confirmation. On the right side of the bar, there are three icons: 'Special Symbol' (a red star), 'Attach' (a blue folder), and 'Save' (a yellow floppy disk).

- This will allow the user to proceed to the next section of the application form.

Next

- Previous button. This will allow the user to proceed to the previous section of the application form.

Previous

- Reset button. This will clear the information the user has input in the page.

Reset

- Fields with a red asterix * are mandatory input fields. Unless it is entered, the system validation will highlight error and application submission will be disabled.

Search Approval to Import a Therapeutic Products On Consignment Basis for Cancellation

- 1) Select Licence/Permit/Certificate/Listing/Registration Type as 'Approval to Import a Therapeutic Products On Consignment Basis'. This field is mandatory that needs to be entered before a Search can be performed.
- 2) Optionally, you can also enter the Licence/Permit/Certificate/Listing/Registration **No** and/or **Product Name** to narrow down the search.

PRISM Guide – Application to Cancel an Approval for Import of Therapeutic Products (On Consignment Basis)



PZ3001 CANCEL@PRISM

Important Notes:

For HSA CRIS registered companies, user has to be authorised with the appropriate access rights via CRIS management module to access the required eservices.

Search Criteria

Licence/Permit/Certificate/Notification/Listing/Registration Type *

Licence/Permit/Certificate/Notification/Listing/Registration No

Product Name

3) If the Search is successful, the results will be listed as shown below.

PZ3001 CANCEL@PRISM

Important Notes:

For HSA CRIS registered companies, user has to be authorised with the appropriate access rights via CRIS management module to access the required eservices.

Search Criteria

Licence/Permit/Certificate/Notification/Listing/Registration Type *

Licence/Permit/Certificate/Notification/Listing/Registration No

Product Name

Please do not create cancellation application using the new window via right mouse click.

31 Matching Record(s)

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Active Approval to Import a Therapeutic Product on Consignment Basis					
S/No	Licence/Registration No	Product Name	Start Date	Expiry Date	Action
1	SIN00001C	YFEG Tablet 6mg	08/07/2014	07/07/2015	Cancel
2	SIN00003C	WUPY Tablet 85mg	08/07/2014	07/07/2015	Cancel
3	SIN00004C	E-MYCIN TABLET 250 mg (Orange)	08/07/2014	07/07/2015	Cancel
4	SIN00005C	E-MYCIN TABLET 250 mg (Orange)	08/07/2014	07/07/2015	Cancel
5	SIN00006C	POO Capsule 90mg	09/07/2014	08/07/2015	Cancel
6	SIN00007C	Product GG	08/03/2016	07/03/2017	Cancel
7	SIN00008C	Product FF	11/03/2016	10/03/2017	Cancel
8	SIN00011C	Product FF	18/08/2016	17/08/2017	Cancel
9	SIN00331C	UNASYN 1500 FOR INJECTION 1,500 mg/vial	10/07/2002	10/09/2013	Cancel
10	SIN00332C	TENORMIN TABLET 50 mg	29/07/2002	10/09/2013	Cancel

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31 Matching Record(s)

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4) To cancel a product registration, click on its respective **Cancel** link under **Action** Column to proceed.

Application Form

Section 1 – Application Summary

The applicant need not have to amend any details at this section. The relevant application number, application first submission date and application status of the selected application will be displayed for information.

Section 2 – Applicant Particulars

In this section, applicant is required to fill in the following information:

- 1) Applicant name
- 2) Applicant NRIC/Fin No.
- 3) Designation
- 4) Contact details like telephone/fax/hand-phone/pager number and e-mail address
- 5) Preference contact mode

(Please note that this preferred contact mode is the mode which you will receive the final notification of this application. During the course of this application, you will receive our input requests (i.e. queries), if any, via email if you have indicated your email address above, regardless of your selected preferred contact mode.)

Section 3 – Cancellation Details

This section requires applicant to furnish reasons for the cancellation of the selected Approval to Import a Therapeutic Products On Consignment Basis.