

Application to Cancel an Approval for Import of Therapeutic <u>Products (On Consignment Basis)</u>

Information to note

- 1. The online Application Form to Cancel an Approval for Import of Therapeutic Products (On Consignment Basis) may take about 5 10 minutes to complete.
- 2. The time taken varies depending on the number and size of attachments, applicant PC and network configurations, the Internet performance, etc. Please note that the time stated above excludes time taken for preparatory work in relation to filing the online form (e.g. scanning documents for file attachments).
- 3. User registration with <u>HSA CRIS</u> is required for a company who is intending to submit an application with HSA for the first time.
- 4. Users will require either a <u>Corppass</u> or a <u>HSA Pin</u> to login the system for authentication and authorization.

Common Icons and Navigation Links

The following are the common icons and links in all sections:

• Attach icon. This will allow user to go to the **Supporting Attachments** page to attach relevant documents.



• Save icon. This will allow the user to save the form information at any desired point of time.





• Application form links. This will allow the user to toggle to different sections of the application form.

Fill in the application form				<u>Guideline</u>	<u>Help</u>
1. Company Particulars	4. Product Details	7. Supporting Attachments			
2. Applicant Particulars	5. Manufacturer Particulars	8. Confirmation	Special Symbol		Save
3. Application Details	6. Batch Release Details			Attach	Save

• This will allow the user to proceed to the next section of the application form.



• Previous button. This will allow the user to proceed to the previous section of the application form.

Previous

- Reset button. This will clear the information the user has input in the page.
 Reset
- Fields with a red asterix * are mandatory input fields. Unless it is entered, the system validation will highlight error and application submission will be disabled.

Search Approval to Import a Therapeutic Products On Consignment Basis for Cancellation

- Select Licence/Permit/Certificate/Listing/Registration Type as 'Approval to Import a Therapeutic Products On Consignment Basis'. This field is mandatory that needs to be entered before a Search can be performed.
- Optionally, you can also enter the Licence/Permit/Certificate/Listing/Registration
 No and/or Product Name to narrow down the search.



PZ3001 CANCEL@PRISM

PZ3001 CANCEL@PRISM

Important Notes:

For HSA CRIS registered companies, user has to be authorised with the appropriate access rights via CRIS management module to access the required eservices.

Search Criteria		
	Approval to Import a Therapeutic Product on Consignment Basis	~
Licence/Permit/Certificate/Notification/Listing/Registration No		
Product Name		
Search Reset		

3) If the Search is successful, the results will be listed as shown below.

Search Criteria Licence/Permit/Certificate/Notification/Listing/Registration Type * Licence/Permit/Certificate/Notification/Listing/Registration No Product Name Search Reset Please do not create cancellation application using the new window via right mouse click. 31 Matching Record(s) Page 1 Of 4 [First] [Previous] [[Mext] [Lext] [Lext] [Lext] [Lext] [Lext] [Lext] [Lext] [Lext] [Previous] [[Mext] [Lext] [Should C Product Name S/No Licence/Registration No Product Name S/No Licence/Registration No Product Name SiN00001C YEFG Tablet 6mg 08/07/2014 07/07/2015 Cancel 3 SIN00003C WUPY Tablet 85mg 08/07/2014 07/07/2015 Cancel 4 SIN00005C E-MYCIN TABLET 250 mg (Orange) 08/07/2014 07/07/2015 Cancel 5 SIN00006C POO Capsule 90mg 09/07/2014 08/07/2015 Cancel 6 SIN00007C Product FF 11/03/2016 10/03/2017 Cancel 7 SIN0008C Product FF 11/03/2016 10/03/2017 Cancel 8 SIN00011C Product FF 18/08/2016 17/08/2017 Cancel 9 SIN00331C UNASYN 1500 FOR INJECTION 1,500 mg/vial 10/07/2002 10/09/2013 Cancel 10 SIN00332C	to ac	cess the required eservices.	er has to be authorised with the appropriate ac					
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4) To cancel a product registration, click on its respective **Cancel** link under **Action** Column to proceed.

Application Form



Section 1 – Application Summary

The applicant need not have to amend any details at this section. The relevant application number, application first submission date and application status of the selected application will be displayed for information.

Section 2 – Applicant Particulars

In this section, applicant is required to fill in the following information:

- 1) Applicant name
- 2) Applicant NRIC/Fin No.
- 3) Designation
- 4) Contact details like telephone/handphone number and e-mail address
- 5) Preference contact mode

(Please note that this preferred contact mode is the mode which you will receive the final notification of this application. During the course of this application, you will receive our input requests (i.e. queries), if any, via email if you have indicated your email address above, regardless of your selected preferred contact mode.)

Section 3 – Cancellation Details

This section requires applicant to furnish reasons for the cancellation of the selected Approval to Import a Therapeutic Products On Consignment Basis.