## QUICK GUIDE TO MEDICAL DEVICE PRODUCT REGISTRATION AND DEALER LICENSING



Identification Service)

Payment modes for all medical device applications: GIRO and credit card Cheques will not be accepted for any transaction. Refer to <u>Fees and Charges</u> on HSA website for further details. Please download the GIRO Application Form <u>here</u>.

## Section 1: Product Registration Guide:



## **Online Application Procedure:**



## Section 2: Dealer's Licence Requirements:

Dealer Licensing (Refer to <u>GN-02: Guidance on Licensing for Manufacturers, Importers and Wholesalers of Medical Devices</u> )			
Manufacturer's Licence	Importer's Licence	Wholesaler's Licence	
Manufacture of medical devices in Singapore	Import of medical devices into Singapore	Wholesale of medical devices in Singapore (including export)	

Requirements			
	Manufacturer's Licence	Importer's Licence	Wholesaler's Licence
Type of QMS Certification	ISO 13485 certificate <sup>1</sup>	ISO 13485 certificate <sup>1</sup>	ISO 13485 certificate <sup>1</sup>
	Or	Or	Or
	MDSAP <sup>1</sup>	MDSAP <sup>1</sup>	MDSAP <sup>1</sup>
	Or	Or	Or
	Declaration of conformity to a QMS <sup>2</sup>	GDPMDS certificate (Good Distribution Practice for Medical Devices) <sup>3</sup>	GDPMDS certificate (Good Distribution Practice for Medical Devices) <sup>3</sup>
		Or	Or
		Declaration of exemption from GDPMDS <sup>4</sup>	Declaration of exemption from GDPMDS <sup>4</sup>
		Or	Or
		Declaration of Conformity to a QMS <sup>2</sup>	Declaration of Conformity to a QMS <sup>2</sup>
document where applicable	Or	Or	
	Declaration letter on non- dealing in Class A medical devices	Declaration letter on non- dealing in Class A medical devices	

<sup>1</sup>The scope of ISO 13485 or MDSAP certificate must include distribution of the categories of medical devices and the activities performed at the facility, where applicable.

<sup>2</sup> Declaration of conformity to a QMS is applicable for companies who deal with Class A medical devices only.

<sup>3</sup> GDPMDS certification to requirement of Singapore Standard for GDPMDS (<u>SS 620</u>). Certification is performed by GDPMDS certification bodies listed on <u>Singapore Accreditation Council (SAC) website</u>.

<sup>4</sup> GDPMDS certification is not required for the following activities: - Import for re-export only, -Import for non-clinical use only.